

NORWELL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 26 April 2017 in Norwell Village Hall commencing 6.30pm.

Present: Councillors:

R. Ward (Chair)
M. Porter
H. Brown
A. Ward
P. Saul
H. Moreno

In attendance:

C. Millward (Clerk)

	DISCUSSION AND DECISIONS	ACTION
NPC/58/17	Apologies for absence: Councillor Chittell was absent. Councillors consented to the absence. Councillors Laughton and Saddington had sent apologies (forthcoming election).	
NPC/59/17	Declarations of interest: There were no declarations of interest, direct or indirect, in any item of business on the agenda.	
NPC/60/17	Dispensations – None required.	
NPC/61/17	Minutes of the Parish Council meeting on 22 March 2017: The minutes of the meeting held on 22 March 2017 were agreed as a true record and signed by the chair.	
NPC/62/17	Matters arising: There were no matters arising.	
NPC/63/17	Chair's report: Nothing to report. Councillor Moreno reported on matters of interest raised at the most recent SNG meeting. Councillor Saul reported on the outcome of the Norwell Sports Association meeting, including proposal to increase the usage of the sports ground. He confirmed that accounts had been presented and that these are to be audited by Mr Knowles. Councillor A Ward reported that a fundraising event was planned for October 2017. left the meeting at 6.45 pm.	
NPC/64/17	Reports from the District and County Councillors: Councillors absent.	
NPC/65/17	<p>Finance:</p> <p>a. Financial position as at 31 March 2017 - The clerk presented her report showing the precise financial position at 31 March 2017 and incorporating a budget, which councillors considered and noted.</p> <p>b. Accounts for payment – Having considered the budget, the council unanimously approved six payments totalling £398.44.</p> <p>c. Review system of internal control and internal audit system effectiveness: Councillors discussed the operation of the system of internal control and agreed that it remained adequate and continued to operate effectively. Councillors also reviewed the effectiveness of the internal audit system and agreed that, taking account of the straightforward nature of the council's transactions this year, it operated effectively on an annual basis.</p> <p>d. Risk assessment 2017-18: Councillors considered and approved the draft revised risk assessment for 2017-18 circulated by the clerk, noting that it had been extended to cover the defibrillators.</p>	

<p>NPC/66/17</p>	<p>Planning:</p> <ul style="list-style-type: none"> a. Applications: 17/00573/LBC Demolition of internal wall between kitchen and dining room Scott's Cottage Main Street Norwell NG23 6JN - Councillors considered the application and unanimously decided to support the proposal. b. Decisions: <ul style="list-style-type: none"> i. 17//00248/FUL Householder application for replacement and enlargement of existing conservatory incorporating internal alterations. Palis Hall Bathley Lane Norwell NG23 6JU – Approval noted. ii. 17/00178/LBC Replacement and enlargement of existing conservatory to form single storey kitchen sitting room, relocation of entrance door with canopy over and internal alterations to create lobby and utility room (Re-submission). Palis Hall Bathley Lane Norwell NG23 6JU – Approval noted. c. Compliance – Nothing raised. 	
<p>NPC/68/17</p>	<p>Appointment of joint trustees for Norwell United Charities and Norwell Education Foundation: The chair has provided full written details to the Charities Commission but has yet to receive any response. He is pressing for a reply.</p>	
<p>NPC/69/17</p>	<p>Affordable housing: The chair reported that the landowner had confirmed an interest in releasing land for affordable housing. The scheme would be a small development of different types and designs. Councillors considered the matter and were emphatic that, without full tails of any scheme, including the terms of ownership and occupation, they were unable to express a firm view. They were particularly concerned that ownership and occupation be limited to those with a direct connection to the locality initially and in the long term. However, they agreed that they would be supportive of an appropriate scheme. The clerk will write to the landowner accordingly.</p>	<p>Clerk</p>
<p>NPC/70/17</p>	<p>Green spaces including:</p> <ul style="list-style-type: none"> a. Play Park including- <ul style="list-style-type: none"> i. Report on playground: Councillor A Ward reported that, although his inspections had noted that there were some litter issues and he zip wire platform would benefit from being cleaned, no safety issues had been identified. He will wash down the platform. ii. New play equipment project and other recreational facilities: Councillor A Ward reported that a new swing from Playdale would cost in the region of £3000 plus installation. The clerk will obtain quotes to include a slide. She will also write to Norwell Education Foundation to request financial support for a play equipment project. The chair passed the petitions to the clerk. b. Parish Gardens including: <ul style="list-style-type: none"> i. Allotments agreement renewals – Update – The chair updated councillors as to rent collection. ii. Code of conduct: Councillors discussed the issue of conduct and agreed that a formal code of conduct would make the council’s expectations clear and set boundaries for acceptable behaviour. The clerk will provide a draft for approval at the next meeting. Councillor A Ward reported that the open area had now been covered with sheeting. He will liaise with the chair of the Parish Gardens Committee and councillor Brown with regard to other necessary clearance works. iii. Pinfold – Electricity supply and funding sources and applications – The chair reported on progress in relation to the petition. He also outlined the potential for a bid for LEADER funding for a solar panels and an electricity supply to the Pinfold and for the play equipment. 	<p>Clerk Clerk</p> <p>Agenda</p> <p>AW</p>

NPC/71/17	<p>Village amenities including:</p> <p>a. Parish Council website: Councillors understood the reasons for the website designer's difficulty in making progress.</p> <p>b. Norwell WW1 commemoration records – Display facilities: Work on the cabinet continues.</p> <p>c. Health and safety inspection report: Councillor Brown had identified no issues, other than the bench on the Green, on his inspection (which included the defibrillator cabinets) and passed his written report to the clerk. Councillor Brown will remove the bench on the Green which will be replaced with one donated by a former councillor.</p>	HB
NPC/72/17	<p>Transport including</p> <p>a. Highways: No issues.</p> <p>b. NCC bus service review following meeting of parishes on 22 February 2017: New timetable to take effect.</p>	
NPC/73/17	<p>PAGE including Minerals Local Plan Consultation: Next PAGE meeting scheduled for June 2017.</p>	
NPC/74/17	<p>Service faults: No new issues.</p>	
NPC/75/17	<p>Correspondence: All other items of correspondence noted.</p>	
NPC/76/17	<p>Parishioners' Business: An environmental concern, which has now been resolved, was noted. Defibrillator training cancelled due to lack of numbers.</p>	
NPC/77/17	<p>Next meeting:</p> <p>a. Date: Wednesday 24 May 2017 at 6.30 pm</p> <p>b. Agenda items: As set out above.</p>	

The meeting closed at 8.20 pm