

## NORWELL PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Wednesday 27 September 2017 in Norwell Village Hall commencing 6.30 pm.

**Present:** Councillors:

R. Ward (Chair)  
M. Porter  
A. Ward  
P.Saul  
H.Moreno  
C. Chittell

**In attendance:**

C. Millward (Clerk)  
S. Saddington

	<b>DISCUSSION AND DECISIONS</b>	<b>ACTION</b>
<b>NPC/138/17</b>	<b>Apologies for absence:</b> Apologies for absence with reasons were received and accepted from councillor Brown. Councillors consented to the absence. Apologies were also received from councillor Laughton.	
<b>NPC/139/17</b>	<b>Declarations of interest:</b> There were no declarations of interest, direct or indirect, in any item of business on the agenda.	
<b>NPC/140/17</b>	<b>Dispensations</b> – None required.	
<b>NPC/141/NPC</b>	<p>Police community liaison – PCSO Crowhurst: Councillors welcomed PCSO Crowhurst to the meeting. The following were raised and discussed:</p> <ol style="list-style-type: none"> <li>1. A specific theft related incident. PCSO Crowhurst explained the challenges faced by police with regard to proof and prosecution but confirmed that the reports received would be used as intelligence</li> <li>2. Driving matters including use of mobiles, speeding agricultural vehicles and drink driving. PCSO Crowhurst asked that the public be aware of the importance of reporting drink drivers at the time. The challenges posed by policing drivers using mobiles in the parish were recognised. Where reported, PCSO Crowhurst will take action regarding tractors speeding through the village.</li> <li>3. Recent incidents of anti-social behaviour</li> <li>4. The absence of any plan on the Police and Crime Commissioner's part to increase rural personnel</li> <li>5. The very low crime incident rate in the parish</li> <li>6. The proposed closure of Newark custody suite. The clerk will write to Mr Robert Jenrick MP to oppose the plan.</li> <li>7. Illegal lorry parking at the A1 Cromwell exit. Councillor Moreno will forward her photos to the clerk.</li> </ol> <p>PCSO Crowhurst emphasised the importance of any incidents being notified to 101 and at the time they were occurring.</p> <p>PCSO Crowhurst left the meeting at 7.00 pm.</p>	<b>Clerk HM</b>
<b>NPC/142/17</b>	<b>Minutes of the Parish Council meeting on 26 July 2017:</b> The minutes of the meeting held on 26 July 2017 were agreed as a true record and signed by the chair.	
<b>NPC/143/17</b>	<b>Matters arising:</b> <i>NPC/124/17 – Organisational matters – Review code of conduct</i> – The clerk passed each councilor a copy of the new code of conduct. She will pass a copy to councilor Brown.	

	<p><i>NPC/125/17 – Finance</i> – The chair has spoken to the school regarding the defibrillator training.</p> <p>There were no other matters arising.</p>	
<b>NPC/144/17</b>	<b>Chair’s report:</b> Nothing to report.	
<b>NPC/145/17</b>	<p><b>Reports from the District and County Councillors:</b> Councillor Saddington reported as follows:</p> <ol style="list-style-type: none"> <li>1. NSDC has now taken up occupation at Castle House and shared facilities with a number of other agencies</li> <li>2. An affordable housing open day in Caunton was taking place on 28 September 2017.</li> <li>3. The Local Minerals Plan is being revised to include a ten year surplus requirement figure almost 50% lower than the figure in the now withdrawn plan. There remains a possibility that Tarmac will pursue a gravel extraction plant at its land in Newark which will have an impact on A616. The chair confirmed that PAGE will be meeting again once consultation opens on the new plan.</li> </ol> <p>Councillors <b>decided</b> to move to item 12 on the agenda (Planning) to allow discussion in councillor Saddington’s presence before she had to leave the meeting.</p> <p>Councillor Saddington left the meeting at 7.10 pm.</p>	
<b>NPC/146/17</b>	<p><b>Communication and engagement with residents:</b> For the reason set out at NPC/145/17 above (Reports from District and County councillors) this item considered after item 12 a (Planning- Applications). Councillors <b>confirmed</b> their approval of the draft letter circulated to be published in the parish magazine.</p>	
<b>NPC/147/17</b>	<p><b>Finance:</b></p> <ol style="list-style-type: none"> <li>a. <b>Financial position as at 31 August 2017</b> - The clerk presented her report showing the precise financial position at 31 August 2017 and incorporating a budget, which councillors considered and noted.</li> <li>b. <b>Accounts for payment</b> – Having considered the budget, the council unanimously <b>approved</b> five payments totalling £708.83.</li> <li>c. <b>External auditor’s report (if available)</b> – Not yet received.</li> </ol>	
<b>NPC/148/17</b>	<p><b>Planning:</b></p> <ol style="list-style-type: none"> <li>a. <b>Applications:</b> This item was considered after item 9 on the agenda to allow for discussion before councillor Saddington had to leave the meeting. Councillors noted that, whilst there was no specified application on the agenda, they had been contacted on behalf of the applicant with regard to 17/01371/FUL   Householder application for two storey side extension.   Glebe Cottage Main Street Norwell in respect of which they had had no meeting and had not commented when consulted in the summer. Councillors reviewed the need for a meeting in the light of the NSDC officer’s views and the lack of time available to make any comments.</li> </ol> <p>The clerk will contact NSDC for the latest date by which NSDC will accept comments. In the meantime, a provisional date of 4 October 2017 at 8.30 am was agreed for a planning meeting, which was the earliest practicable date a quorum of councillors could attend. The clerk will let councillor Saddington know once a meeting has been called.</p> <p>The meeting reverted to item 10 on the agenda (Communication and engagement with residents).</p> <ol style="list-style-type: none"> <li>b. <b>Decisions: 17/01018/FUL   Householder application for works to an existing property including the demolition of a rear extension; and the creation of: a larger replacement rear extension, a detached garage, a new entrance porch; internal works including a garage conversion and external works</b></li> </ol>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>

	<p><b>including rendering the property, new windows and modifying the fenestration design.   Hassocks Woodhouse Road Norwell</b>  – Approval and removal of garage from the plans noted  c. <b>Compliance</b> – Nothing raised.</p>	
<b>NPC/149/17</b>	<p><b>Norwell United Charities and Norwell Education Foundation – Collaboration arrangements:</b> The chair gave a progress update regarding the streamlining of the trustees for the two charities.</p>	
<b>NPC/150/17</b>	<p><b>Norwell Sports Association update:</b> Councillor Saul reported that the potential for the use of the site as a driving range is being discussed. He confirmed that any activities will be restricted to daytime because of the absence of light. He will raise the new bench and re-siting of NSA’s existing bench suggestion with the committee next week.</p>	<b>PS</b>
<b>NPC/151/17</b>	<p><b>Affordable housing:</b> No developments.</p>	
<b>NPC/152/17</b>	<p><b>Green spaces including:</b>  a. <b>Play Park including-</b>  i. <b>Report on playground:</b> Save that the wooden bench is getting old and should be removed, councillor A Ward reported that there were no issues since his last report and passed his written inspection report to the clerk. He confirmed that the bench is safe.   ii. <b>New play equipment project:</b> Councillors considered the following three quotes for the new play equipment:  1. Proludic - £14509  2. Playdale - £15423  3. Wicksteed - £14830.   Councillors:  aa. <b>Decided</b> that, being recommended, local and the cheapest, Proludic was their preferred supplier and its quote the preferred quote  bb. Formally <b>authorised</b> the clerk and councillor A Ward to submit a funding application to WREN in this funding cycle, to take all necessary decisions and action in relation to the submission of such an application and to sign the application, either individually or together as required by WREN.   The clerk will prepare the application. Councillor A Ward will approach the school for support.  The need for the ground to be levelled slightly before installation work can begin was noted.   iii. <b>Bulb planting – Cromwell Road:</b> Councillors <b>decided</b> not to undertake such a project this year.   b. <b>Parish Gardens including:</b>  i. <b>Dyke work:</b> Councillors <b>agreed</b> that the dyke work is now a priority and should be completed as soon as possible. They <b>authorised</b> councillor A Ward to obtain quotes and to accept the most appropriate subject to a maximum of £800 including VAT.  ii. <b>Pinfold – Electricity supply and funding sources and applications</b> – No developments.</p>	<p><b>Clerk/AW</b></p> <p><b>Clerk/AW</b></p> <p><b>AW</b></p>
<b>NPC/153/17</b>	<p><b>Village amenities including:</b>  a. <b>Parish Council website:</b> Under development.  b. <b>Norwell WW1 commemoration records – Display facilities:</b> The chair has contacted the Village Hall Committee for permission to use the hall for the commemorative display.  c. <b>Health and safety inspection report:</b> Councillor Brown absent.</p>	

<b>NPC/154/17</b>	<b>Transport including Highways:</b> Nothing raised.	
<b>NPC/155/17</b>	<b>PAGE:</b> See NPC/145/17 above (Reports from District and County councillors).	
<b>NPC/156/17</b>	<b>Service faults:</b> No issues.	
<b>NPC/157/17</b>	<p><b>Correspondence:</b> Item b - Invitation to Caunton affordable housing event – 28 September 2017 – Councillor Moreno will try to attend.</p> <p>Item d – Royal British Legion – 2017 poppy appeal – The clerk will order poppies.</p> <p>All other items of correspondence noted.</p>	<b>Clerk</b>
<b>NPC/158/17</b>	<b>Parishioners' Business:</b> Nothing raised.	
<b>NPC/159/17</b>	<p><b>Next meeting:</b></p> <p><b>a. Date:</b> Wednesday 1 November 2017 at 6.30 pm</p> <p><b>b. Agenda items:</b> As set out above.</p>	

The meeting closed at 8.30 pm

