

NORWELL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 28 June 2017 in Norwell Village Hall commencing 6.45.

Present: Councillors:

R. Ward (Chair)
M. Porter
H. Brown
A. Ward
P. Saul
H. Moreno

In attendance:

C. Millward (Clerk)
Councillor Laughton (until 7.05 pm)

	DISCUSSION AND DECISIONS	ACTION
NPC/98/17	Apologies for absence: Apologies for absence with reasons were received and accepted from councillor Chittell. Councillors consented to the absence. Apologies were also received from councillor Saddington.	
NPC/99/17	Declarations of interest: : Councillor A Ward declared a personal interest with regard to item 9 a i (Planning – Applications – 17/00765/FUL). There were no other declarations of interest, direct or indirect, in any item of business on the agenda.	
NPC/100/17	Dispensations – None required.	
NPC/101/17	Minutes of the Parish Council meeting on 24 May 2017: The minutes of the meeting held on 24 May 2017 were agreed as a true record and signed by the chair.	
NPC/102/17	Matters arising: There were no matters arising.	
NPC/103/17	Chair's report: Nothing to report.	
NPC/104/17	Reports from the District and County Councillors: Councillor Laughton reported on: 1. The withdrawal of bus service 334. The clerk will write to Mr C Ward at NCC transport noting the withdrawal but emphasising that the 332 service must remain. 2. NSDC will be re-locating to Castle House in July 2017. A letter to the council from a child raising concerns regarding the condition of the roads in the village was passed to councillor Laughton. Councillor Laughton will respond. A walk round the village by Mr Keeling of Via will be arranged. Councillor Laughton left the meeting at 7.05 pm.	Clerk BL
NPC/105/17	Finance: a. Financial position as at 31 May 2017 - The clerk presented her report showing the precise financial position at 31 May 2017 and incorporating a budget, which councillors considered and noted. b. Accounts for payment – Having considered the budget, the council unanimously approved two payments totalling £239.03. Councillor A	

	<p>Ward will check the position regarding the village hall rent for March/April 2017 given the absence of heating at some meetings this year.</p> <p>c. To authorise the chair and the clerk to sign Section 1 (Annual Governance Statement) of the Audit Commission Annual Return: The Annual Return was presented. Councillors considered the contents and noted the internal auditor’s report. They unanimously agreed to authorise the chair and clerk to sign Section 1 (Annual governance statement) which they then did.</p> <p>d. To authorise the chair and the clerk to sign Section 2 (Accounting Statements) of the Audit Commission Annual Return: Having considered the contents, councillors unanimously agreed to authorise the chair and clerk to sign Section 2 (Accounting Statements) which they then did.</p>	AW
NPC/106/17	<p>Planning:</p> <p>a. Applications:</p> <p>i. 17/00765/FUL Erection of lifetime dwelling, associated amenity area and parking. Land At The Old Farmhouse School Lane Norwell NG23 6JP – Having declared an interest councillor A Ward withdrew from the meeting.</p> <p>The chair and councillor Moreno reported on developments and the issues raised by the conservation officer, the principal issue being the visual impact on the surrounding listed buildings. The officer had not been aware of the housing needs survey results. The chair had provided a copy. Councillors discussed the position and agreed that the chair should attend the Planning Committee meeting on 4 July 2017 to support the application.</p> <p>Councillor A Ward returned to the meeting.</p> <p>ii. 17/01018/FUL Householder application for works to an existing property including the demolition of a rear extension; and the creation of: a larger replacement rear extension, a detached garage, a new entrance porch; internal works including a garage conversion and external works including rendering the property, new windows and modifying the fenestration design. Hassocks Woodhouse Road Norwell: Councillors discussed the proposal and unanimously decided to object to the proposal on the grounds that the erection of a garage in front of the building line of the existing building;</p> <ol style="list-style-type: none"> 1. Is incongruous with that section of Woodhouse Road 2. Moves the footprint of buildings in that section of the village forward and changes the building line significantly 3. Will have a substantial visual impact. <p>They confirmed that their objections were limited to the garage alone. They had no objection to the proposal in so far as it relates to the main building.</p> <p>b. Decisions: 17/00573/LBC Demolition of internal wall between kitchen and dining room Scott's Cottage Main Street Norwell NG23 6JN: – Approval noted</p> <p>c. Compliance – Nothing raised.</p>	Chair
NPC/107/17	<p>Appointment of joint trustees for Norwell United Charities and Norwell Education Foundation: The clerk reported that pro bono legal support was unlikely to be available. Councillors noted the position and recognised that, because of the complexity and relative financial value of the trusts, a joint trusteeship would need to be deferred for the time being.</p>	
NPC/108/17	<p>Confirm Norwell Sports Association governance procedures: Councillor Moreno had been unable to attend the recent NSA meeting.</p>	

	Councillor Saul reported that work is being done in relation to a hard surface for cricket. The usage of the facilities generally was discussed and councillors agreed that the facility had potential. Councillors noted that cricket training may cease because of lack of numbers. Mr A Knowles is auditing the NSA finances.	
NPC/109/17	Affordable housing: No developments.	
NPC/110/17	<p>Green spaces including:</p> <p>a. Play Park including-</p> <p>i. Report on playground: Councillor A Ward reported that there were no issues since his last report although the hedge would benefit from a cut and the stile was muddy.</p> <p>ii. New play equipment project including fund raising at Cycle Live: he clerk explained the WREN funding mechanism. Councillors were pleased that the council would not need to fund the equipment in advance of receipt of any grant. The clerk has requested and is awaiting one quote. Councillor A Ward will obtain two more by 25 July 2017.</p> <p>Councillors appointed the clerk and councillor A Ward as the council's representatives in relation to the WREN application and authorised them to take all necessary action, including making an application, and make all decisions associated with the application, save for the choice of preferred quote.</p> <p>Fundraising at the Cycle Live had not been practicable.</p> <p>b. Parish Gardens including:</p> <p>i. Code of conduct – Update – Councillors noted that there had been reports of a fire. The chair will write to the tenant concerned.</p> <p>ii. Clearance works: Councillor Brown reported that these had been deferred because of the damage which would have been done to the ground prior to the open day. He will prioritise he works, he open day having finished today.</p> <p>iii. Pinfold – Electricity supply and funding sources and applications – The chair update councillors regarding the LEADER funding application.</p>	<p>AW</p> <p>Clerk/AW</p> <p>Chair</p> <p>Chair</p>
NPC/111/17	<p>Village amenities including:</p> <p>a. Parish Council website: The clerk reported that a prototype website had been produced which needs to be populated. Councillors do not wish their contact details to be available on the new site.</p> <p>b. Norwell WW1 commemoration records – Display facilities: The cabinet is almost finished. The chair reported that it looks fantastic.</p> <p>c. Health and safety inspection report: Councillor Brown had identified no issues on his inspection (which included the defibrillator cabinets) and passed his written report to the clerk.</p>	
NPC/112/17	Transport including Highways: The general condition of the roads and footways in the village had been raised with councillor Laughton at NPC/104/17 above (Reports from the District and County Councillors).	
NPC/113/17	PAGE including Minerals Local Plan Consultation: No developments.	
NPC/114/17	Service faults: No issues.	
NPC/115/17	<p>Correspondence: All items of correspondence noted together with:</p> <p>a. The Cromwell level crossing closure on 13 August 2017</p> <p>b. A letter from UK Seafarers' Association seeking support in flying the Red Ensign for Merchant Navy Day and</p> <p>c. A resident's email regarding new build properties in the village all of which had been received subsequent to the circulation of the agenda..</p>	

NPC/116/17	Parishioners' Business: Nothing raised	
NPC/117/17	Next meeting: a. Date: Wednesday 26 July 2017 at 6.30 pm b. Agenda items: As set out above.	

The meeting closed at 8.30 pm