

## NORWELL PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Wednesday 23 January 2019 at the Village Hall, Norwell commencing 6.30 pm.

**Present:** Councillors:

R. Ward (Chair)

M. Porter

P. Saul

H. Moreno

H. Brown

A. Ward

**In attendance:**

C. Millward (ex-clerk, part time)

P Christie, representing Norwell Allotment Committee – (part time).

	<b>DISCUSSION AND DECISIONS</b>	<b>ACTION</b>
<b>NPC/1/19</b>	<b>Apologies for absence:</b> Apologies for absence were received and accepted from Councillors Saddington and Laughton.	
<b>NPC/2/19</b>	<b>Declarations of interest:</b> Councillor A Ward declared a disclosable pecuniary interest with item 11 (b), maintenance contracts.	
<b>NPC/3/19</b>	<b>Dispensations:</b> None required.	
<b>NPC/4/19</b>	<b>10 minutes public speaking time:</b> No matters raised under this item.	
<b>NPC/5/19</b>	<p><b>Parish Gardens including:</b></p> <p>a. <b>Norwell Parish Council Gardens Committee – Represented by Mr Christie.</b> No minutes submitted; the Committee will meet on 31<sup>st</sup> January.</p> <p>b. <b>General comments;</b> allotment holders raised concerns that the western side of the hedge adjacent to the track by Cobweb Cottage had not been cut with the remainder of the hedges. Councillor Brown said he will deal with the matter. There is evidence that rat traps and bait has been laid under the buddleia next to the allotments on the Woodhouse Road. This action is illegal. The bait will be removed.</p> <p>c. <b>Dyke fencing:</b> Having compared the cost of three options namely; wooden posts and rails, galvanised fencing and wooden posts with wire strands, the PC decided to cost out the latter and add this full cost to the 2019/2020 precept, item 10 (b)</p> <p>d. <b>Rent and contracts;</b> the PC decided to review the annual rent per plot under item 10 (b) and advise the Committee before their meeting of 31 January. Irrespective of the rent decision, the Tenancy Contract will be reviewed and updated and sent to the Allotment Committee for comment.</p>	<p style="text-align: center;"><b>HB/AW</b></p> <p style="text-align: center;"><b>Chair</b></p> <p style="text-align: center;"><b>Chair</b></p>

<b>NPC/6/19</b>	<b>Minutes of the Parish Council meeting on 27 November 2018</b> were <b>agreed</b> as a true record and signed by the chair.	
<b>NPC/7/19</b>	<b>Matters arising:</b> There were no matters arising outside of the subjects already on the agenda.	
<b>NPC/8/19</b>	<b>Chair's report:</b> Nothing of significance to report outside of the subjects already on the agenda.	
<b>NPC/9/19</b>	<b>Reports from the District and County Councillors:</b> both Councillor Laughton and Councillor Saddington were unable to attend but had advised the Chair that they had nothing of local significance to report.	
<b>NPC/10/19</b>	<p><b>Finance:</b></p> <p><b>a. Financial position as at 30<sup>th</sup> November 2018</b> – the Chair submitted interim financial results to 30<sup>th</sup> November but stated that these were incomplete. This was due to the Clerk having resigned to take up a full-time position, and a new Clerk still had not been appointed. However, the general opinion was that the accounts were in good order although several payments need to be made. Principally these are to; A Ward, R Ward, NALC, LP Landscaping Services and annual insurance costs. Full accounts will be available for the February meeting</p> <p><b>b. Precept for the financial year 2019 – 2020;</b> the deadline for the submission of the precept is 1<sup>st</sup> February. Councillors discussed the possible extraordinary costs expected during the next financial year. The most significant of these will be the erection of safety fencing around the open dyke on the allotments, together with the three-year maintenance contract for the green spaces (cutting the allotment grass and hedges and the play park). As no decision had been made regarding the defibrillator reserve and not wishing to leave the next Parish Council financially exposed, it was <b>unanimously decided</b> to increase the precept by 30% as a one-off action. The Chair will contact NSDC to ensure that this proposal is acceptable within the rules and, if so, will write an article of explanation for the Magazine.</p> <p>The Councillors went on to discuss the Allotment rents and <b>decided unanimously</b> to increase the rent per plot to £25 for the next financial year. The Chair will advise the Allotment Representative accordingly.</p> <p><b>c. Accounts for payment</b> – discussed and to be made in due course per the information in sub paragraph (a) above.</p> <p><b>d. Appointment of new authorisation signatories to the PC accounts:</b> will be appointed via the correct documentation to replace those Councillors who are leaving in April.</p>	<p><b>Chair</b></p> <p><b>Chair</b></p> <p><b>Chair</b></p>
<b>NPC/11/19</b>	<p><b>Green spaces including:</b></p> <p><b>a. Play park and inspection report:</b> Councillor Porter passed her written report to the Chair confirming that, aside</p>	

	<p>from bird mess on the swings, there were no issues.</p> <p><b>b. 2018 annual inspection and zip wire:</b> no further work action to report.</p> <p><b>c. Hedge laying update:</b> Councillor A Ward reported that the work could not be undertaken in December.</p> <p><b>d. 2019-21 green spaces maintenance contract and quote arrangements:</b> Having declared an interest Councillor A Ward withdrew from the meeting. Councillors discussed the quotes obtained from A Ward, Hayes Landscaping and Robert Marshall &amp; Sons Ltd, although no additional information concerning past performance had been received from Hayes landscaping. Councillor Ward will leave the Council in April and the Councillors felt that with his local knowledge and availability he would, if he could reduce his price, be the most suitable. However, he would not be appointed until after his term as a Councillor was completed. Councillor A Ward returned to the meeting.</p>	<p><b>AW</b></p> <p><b>HM</b></p>
<p><b>NPC/12/19</b></p>	<p><b>Planning;</b></p> <p><b>a. Applications:</b></p> <p><b>Ref. No: 18/02260/FUL - The Bungalow, Bathley Lane, Norwell NG23 6JU.</b> Householder application for removal of existing roof and conservatory. New side and rear extension and form first floor to existing floorplan. New detached garage. Councillors discussed the application and unanimously <b>decided</b> to support the proposal.</p> <p><b>Ref. No: 18/02310/FUL and 18/02334/LBC - Church Farm Cottage, Main Street, Norwell, Newark on Trent, Nottinghamshire NG23 6JN.</b> Householder application for a single storey rear extension and listed building consent. Councillors discussed the application and welcomed the steps being taken to enhance this historic structure and unanimously <b>decided</b> to support both proposals.</p> <p><b>b. Decisions</b></p> <p><b>18/02117/02118/FUL - Trent Farm House, Norwell Woodhouse.</b> Conversion of outbuilding to form additional living accommodation with single storey link to dwelling. Erection of detached log/bin store - and paddock change of use/stable block – <b>both approved by NSDC.</b></p> <p><b>18/01872/FUL - Old Forge, Main St, Norwell.</b> erection of single storey extension to replace existing open porch – <b>approved by NSDC</b></p> <p><b>18/01461/FUL - Pear Tree Cottage, Norwell Woodhouse,</b> single storey extension to form new kitchen - <b>approved by NSDC</b></p> <p><b>18/02102/FUL - Pear Tree Cottage, Norwell Woodhouse,</b> change of use, vacant land and construct triple garage, carport and gym – <b>rejected by NSDC</b></p> <p><b>18/01968/FUL &amp; 18/01969/LBC</b> The Windmill, Main St,</p>	

	<p>Norwell, repair and convert windmill and adjacent store to habitable accommodation, and external and internal alterations to existing bungalow (part retrospective) and listed building consent – <b>both approved by NSDC</b></p> <p><b>c) Compliance</b> Nothing to report</p> <p><b>d) Advisory</b> <b>Applicant – Cemex UK Operations Limited.</b> Proposed extraction of 1.8 million tonnes of sand and gravel together with the erection of a mineral processing plant and associated ancillary infrastructure at; Cromwell North Quarry, land between Carlton-on-Trent and Cromwell</p>	
<b>NPC/13/19</b>	<b>Norwell Sports Association</b> – Councillor Saul reported that, come the new season, the Association may have an issue with ground maintenance	
<b>NPC/14/19</b>	<b>Norwell Educational Foundation</b> - the Chair rereported that the sale of the Victorian School should be completed by the end of February, the proceeds from which will be for the benefit of the youth of the parish, as per the Foundation’s charitable constitution.	<b>Chair</b>
<b>NPC/15/19</b>	<b>LIS Application</b> – Councillor Moreno reported that apart from one resident there was no great enthusiasm for the changing of the village name signs. Also, the purchase and fitting of these would require the PC to commit to 50% match funding. The PC decided that this was impractical and therefor the idea will not be supported.	
<b>NPC/16/19</b>	<b>Village amenities</b> - concern was expressed about the condition and ongoing routine inspections of the defibrillators. The PC will set up an appropriate inspection routine based around that recommended by the British Heart Foundation.	<b>HM</b>
<b>NPC/17/19</b>	<p><b>Transport and Highways</b></p> <p><b>a) Footpath petition</b> – approximately 80 people have signed the petition which will be given to Councillor Laughton at the next PC meeting with a request to him to action the complete refurbishment of the Main Street footpath.</p> <p><b>b) Street cleaning</b> – the upstands were cleaned today, 23<sup>rd</sup> January (request made on 11<sup>th</sup> January) and it is hoped the gullies will be cleaned soon.</p> <p><b>c) Finger post</b> – the Chair had approached Ian Wilson about the replacing the current damaged post and it is hoped this will take place in the spring/summer.</p> <p><b>d) Road repair</b> – unsafe road surface on the Ossington Road to be reported to NCC Highways</p>	<p><b>Chair</b></p> <p><b>Chair</b></p>
<b>NPC/18/19</b>	<b>Service faults</b> – the door of the Norwell Woodhouse telephone box needs repairing.	<b>HB</b>

<b>NPC/19/19</b>	<b>Arrangements for new Clerk appointment:</b> The Chair had a successful meeting with the current Clerk of Upton Parish Council, who has subsequently accepted the post of Clerk to Norwell PC, starting 1 <sup>st</sup> February. Several hand-over and familiarisation meetings will be held between the Chair, Vice Chair and the new Clerk before the next PC meeting.	<b>Chair/H M L-J C</b>
<b>NPC/20/19</b>	<b>Correspondence:</b> All noted	
<b>NPC/21/19</b>	<b>Parishioners' business</b> <b>Church clock</b> – stopped working before Christmas and hopefully will be working again soon. The work will be privately funded. However, the Chair suggested that the clock is a 'parish asset' and any routine maintenance should, as is the case in Caunton, be paid for from the precept. The issue will be discussed and voted on at the next PC meeting.	<b>Chair &amp; PC</b>
<b>NPC/22/19</b>	<b>Next meeting:</b> <b>a. Date:</b> Wednesday 27 <sup>th</sup> February 2019 at 6.30 pm	

The meeting closed at 8.30 pm